



ISLAMIC RELIEF SOUTH AFRICA
TENDER DOCUMENT

QURBANI PROGRAMME 2021

FOR

JOHANNESBURG, CAPE TOWN AND DURBAN

TENDER BRIEF

Supply of cows/bulls, slaughtering, skinning, cleaning, cutting, packaging & storing of meat packs for the Islamic Relief Qurbani Programme 2021 in CAPE TOWN, DURBAN AND JOHANNESBURG

Islamic Relief is an international aid and development charity, which aims to alleviate the suffering of the world's poorest people. Since 1984 we have saved and transformed many millions of people's lives by responding to disasters or coming to the aid of vulnerable communities affected by poverty or conflict.

The South Africa office was registered in 2004 and prioritises the needs of orphans and vulnerable children. We promote sustainable economic and social development by working with local communities – regardless of race, religion or gender.

For more information about our work in South Africa, please visit our website: <http://www.islamic-relief.org.za>.

PROJECT DETAILS

The Qurbani project is implemented annually by Islamic Relief South Africa (IRSA) and involves the distribution of meat packs during the festive celebration of Eid Ul Adha.

Muslims are obligated to donate money which are used to procure livestock for slaughtering, cutting and packaging. The packets are then distributed to impoverished families in some of the poorest areas on behalf of donors.

The expected impact for this programme is that families who normally have little or no food will get to enjoy a nutritious meal. The project is also expected to strengthen IRSA's relationships with local communities.

REQUIREMENTS & SCOPE

Islamic Relief South Africa wishes to appoint a Service Provider to take on the significant responsibility for supplying, safeguarding & storing of cows/bulls, slaughtering, skinning, cleaning, cutting, packaging and cold storing of meat for the Qurbani 2021 implementation programme in Cape Town, Durban and Johannesburg respectively.

REQUIREMENTS FOR COWS:

1. Animals must be older than 2 year (Approximately 25 cows per region).
2. Animals must have a minimum live weight of approximately 350 kg.
3. Animals must be healthy and not thin, not weak and unable to walk.
4. Animals must not be pregnant at the time of slaughtering.
5. **Veterinary certifications must be provided.**

PRE-QURBANI REQUIREMENTS (EXPECTATION FROM SUPPLIER):

1. A suitable place will be utilised to keep the livestock and they must be fed and provided with water until they are slaughtered.
2. The animals will be provided necessary health care and will be well guarded from the time of purchase until slaughtering.
3. The supplier must provide a letter to stipulate that all labour participating in the qurbani implementation understand the SHARIA requirements of this project.
4. The supplier must utilise a safe place to keep the animals and a conducive place that satisfies all SHARIA requirements for slaughtering, skinning, cleaning and packaging (animals must not see each other being slaughtered, livestock must not see animals being skinned and cut).
5. A written confirmation that the supplier will replace all animals that do not meet the requirements of this tender.
6. **All veterinary certificates must be readily available for inspection by Islamic Relief South Africa.**

REQUIREMENTS FOR SLAUGHTERING

1. An animal whose horn is broken off from the root, or the horn has been uprooted, is not be eligible for Qurbani.
2. Those animals that are totally blind or have lost one-third or more of their eye-sight, or one-third or more of one ear is cut, or one third or more of the tail is cut, are not eligible for Qurbani.
3. An animal, which limps and walks on three legs and cannot put the injured (4th) leg onto the ground, or it is able to put the injured leg onto the ground, but is unable to walk on it, is not eligible for Qurbani.
4. Animals having no teeth at all are not eligible for Qurbani. If an animal has lost some teeth only, and has most of the teeth, it is eligible for Qurbani. If most of the teeth are lost, it is not eligible for Qurbani.
5. Animals born without ears are not eligible for Qurbani.
6. Thin and extremely weak animals, unable to walk to the place of slaughtering, are not eligible for Qurbani.
7. The Islamic slaughter requires that the throat, the external jugular veins and the wind-pipe of the animal to be swiftly and clearly severed with a very sharp knife, together with invoking Allah's name.

8. If only two of the passages and veins are cut, the slaughter will be incorrect. If any three of the four are severed, the slaughter will be correct.
9. An animal should not be slaughtered, skinned and cut in the presence of another animal.

REQUIREMENTS FOR PACKAGING AND STORING

1. Verification by a Veterinarian, that meat is safe for human consumption, before packaging commences
2. Islamic Relief will provide clear and branded packages wherein the supplier must package the meat into approximately 5 kg packets
3. The offal's and the tongues must be package separately.
4. **The inner bags of meat must be sealed to avoid seepage of blood**
5. At the request of Islamic Relief the packets must be stored for a pre-determined amount of time (maximum 7 days).

TENDERING DATES AND CONTACT DETAILS

For the tender application specs and process, please contact Procurement Officer, Radiya Dawood on +27 21 696 0145 ext.217 or email: Radiya.Dawood@islamic-relief.org.za. The complete document and tender process are also available online: <http://www.islamic-relief.org.za/the-qurbani-tender/>

All tenders are required to be e-mailed or hand delivered by **Tuesday, 15th June 2021, pursuant to the attached guidelines for submitting a quotation, for the attention of Radiya Dawood at Radiya.Dawood@islamic-relief.org.za or 396 Imam Haron Road, Lansdowne, Cape Town, 7780**

Your tender applications will be screened accordingly, and if necessary, prospective vendors may be asked to present their proposal on Tuesday, 22nd June 2021.

All suppliers submitting Tender Applications are requested to complete:

1. Tender Application Form with all the relevant documents requested
2. Official Quote that includes the costing of all the specification for a full Qurbani service as stipulated in the proposal.

Please refer to Appendix One below

Please note that should you be awarded the Tender, you will need to provide additional documentation for Administrative processes:

1. Bank Letter
2. Declaration of interest, if Applicable
3. Copy of Identity Document or Passport of Director / Owner

Appendix 1

Please complete and return this document for Bid Evaluation process

COST EVALUATION

The Tender will be awarded to the applicant offering the best value for money, taking into account all requirements, namely, supply of cow / bull (minimum live weight 350 kg), storing and safeguarding of livestock, slaughtering, skinning, cleaning, cutting and packaging & storing of meat packs in a strictly Halal approach whilst respecting all protection laws of animals in South Africa.

No award criteria and sub-criteria other than those detailed above will be used to evaluate the offer.

Business name	
Cost of 1 cow	R
Cost of implementation (as stated above)	R
Other expenses (please specify)	R
VAT inclusive (Total)	R
Preferred payment terms	